

**Texas Extension Specialists Association**  
**Annual Awards Nomination Form**

**AWARD FOR OUTSTANDING ADMINISTRATIVE SUPPORT**

The Association will recognize an individual who provides outstanding clerical and technical support and assistance to AgriLife Extension Specialists. Nominees are any administrative or clerical support staff members of AgriLife Extension Service, provided that he/she has been employed by Texas A&M AgriLife or whose job responsibilities has included AgriLife Extension support for at least three consecutive calendar years before the date of nomination.

**NOMINEE INFORMATION**

**NAME OF INDIVIDUAL NOMINEE OR TEAM:**

**CURRENT TITLE/POSITION:**

**DEPARTMENT, CENTER, UNIT, DISTRICT:**

**MAILING ADDRESS:**

**CITY, STATE, ZIP:**

**E-MAIL ADDRESS**

**WORK PHONE NUMBER:**

**NOMINATOR'S INFORMATION**

**NOMINATOR'S NAME:**

**NOMINATOR'S PHONE NUMBER:**

**NOMINATOR'S EMAIL ADDRESS:**

**SUBMIT ONE (1) ELECTRONIC .PDF FILE TO [p-shackelford@tamu.edu](mailto:p-shackelford@tamu.edu) no later than 5 p.m. on April 15th, 2024**

## AWARDS, HONORS, PROFESSIONAL ACTIVITIES

## SUMMARY

Provide a summary of the nominee's achievements supporting a specialist(s). The narrative must clearly describe the educational programs where support and services were provided to AgriLife Extension Specialists. The narrative must include the Specialist's name(s).

Nomination Summary continues on next page and is limited to these spaces.

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## SUMMARY Continued

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