Spring, Board Meeting April 30 – May 1, 2019 4-H Center, Victoria Room, Brownwood, TX



Attending: Michelle Payne, Sandra Pierce, Greg Kaase, Joaquina Scott Kankam, Will Keeling, Joe Mask (by phone), Philip Shackelford, Billy E. Warrick, Julie Gould, Dean McCorkle, DeDe Jones, Samuel Zapata, and Janet Hurley

1. Call to Order by Dean McCorkle at 1:20 PM

2. Introductions – while introductions were being done, Joe Mask was teleconferenced in for participation.

3. Appointment of Parliamentarian – Will Keeling

4. Approve Minutes of Previous meeting (Hurley) - Winter Board meeting minutes were circulated via email and in person. S. Pierce made a motion to accept the minutes as written, second by M. Payne. All were in favor. Minutes are posted on the website.

5. Review and/or Revise Agenda – nothing to add

6. Correspondence – nothing to report

7. 4-H Foundation Report – Mask reported that the foundation hired a new Executive Director David White who started on May 6, 2019.

8. Office/Committee Reports

a. Nominating – G. Kaase reported for Dozier since he could not be present. Greg reported to the group that he or Monty had spoken to everyone who was interested in serving as an officer. The slate of potential officers for 2019/2020 are as follows:

- President: Joe Mask
- President Elect: Greg Kaase
- Historian/Website: Michelle Payne
- Treasurer: Rebekka Dudensing
- Secretary: Janet Hurley
- Past President: Dean McCorkle

A motion to accept his slate of officer nominations was made by D. Jones and seconded by S. Pierce, all were in favor and no discussion. The ballot will be emailed out in late May – early June, votes will be tallied, and announcements made at the annual conference.

b. Financial - Greg Kaase reported that there is \$8,102.83 in the TESA Checking account, and \$5,755.50 in the TEEFI account (where we collect credit card funds), plus our Certificates of Deposit and savings gives us \$25,745.12 in total funds as of 4/29/19

Our Goals

Promote professional improvement for our members • Provide a forum for the exchange of ideas • Secure benefits collectively that cannot be obtained individually • Voice a collective opinion for recommended courses of action, changes, or needs to administrative staffs of the Texas AgriLife Extension Service and The Texas A&M University System

Income As of 4/29/2019	Amount
Ag Conf Social Registration	0.0
Annual Meeting Registration	\$ 850.00
Membership Dues	\$ 240.00
Sponsor donations	\$0.0
Interest	\$ 29.61
Total Income to Date 2019	\$ 1,119.61
Expense	Amount
Uncategorized (refund for annual conference)	\$0
Ag Conf Social	\$0
Annual meeting Costs	\$0
Annual meeting costs 2019 Cruise Deposit	\$0
Board Expense	\$0
Chapter meeting	\$0
Professional Development	\$0
Awards Recognition	\$0
Scholarships – 2 students	\$0
Support – Mask 4-H Foundation	\$0
Total Expenses as of 4/29/19	\$0

Greg reported that 10 people have registered for the conference and dues notices will go out again this spring. (see attached spreadsheet for more details)

c. Membership Gregg Kaase reported that we have 12 paid members, 6 First Year members and 117 lifetime members. That is a total of 135 members.

d. Financial Audit – McCorkle said there was nothing to report at this time.

e. Awards - Kay Ledbetter could not be present but sent an email report and verbal report through DeDe Jones. After the winter board meeting Dean appointed Kay to oversee a committee to update the awards administrative guidelines. Currently Janet Hurley and Dean McCorkle are assisting Kay on this. The committee will meet while on the cruise to review the current and revised documents and present to the full group at the final Business meeting on July 25, 2019.

- Hutchinson Award Discussion during the administrative guideline review and searching archived documents this award nomination and submission is something that TESA and AgriLife Extension Leadership should work together on, rather than having an open call nomination form. Dean and Greg will talk with S. Klose and AgriLife Extension about possible candidates for this award recognition.
- Other awards are still available, and Friend of Extension is another award category that there are many worthy candidates. Talk amongst your departments to submit nominations to Kay.

f. Scholarship – Dennis Coker was not present; Dean will talk to him about making the announcement for student scholarships by the end of May.

g. Professional Development – Philip Shackleford reported that we were able to honor four of the travel scholarships for this year's annual conference to:

- Angela McCorkle
- Joaquina Kankam
- Sandra Pierce
- Talia Washington

This is a total of \$3,703.96 awarded which is under the \$5,000 we had budgeted. Note: please see notes in New Business, section a) below regarding the board approving Candice Foster to also receiving a travel scholarship.

h. Retirees – Billy Warrick reported one new retiree - Steve Byrns.

Since our Winter Board meeting we had one-member pass away, Dr. Rupert D. Palmer died January 14, 2019; he was State Weed Specialist. We will also remember the following individuals at this year's Memorial Event as is tradition.

- Dr. C. Wendell Horne died November 26, 2018; he was Associate Department Head and Extension Program Leader / Plant Pathology & Microbiology.
- Dale Lovelace, died September 29, 2018, he was Area Forage Specialist for Soil & Crop Sciences at the District 4 Headquarters in Dallas.
- Dr. F.C. "Buddy" Faries, Jr. died September 11, 2018; he was Professor & Extension. Specialist with the Institute for Infectious Animal Diseases (formerly Veterinary Medicine), Emeritus.
- Dr. Philip J. Hamman died May 31, 2018; he was Associate Department Head and Extension Program Leader / Entomology.
- H. A. Turney died May 6, 2018; he was Extension Entomologist for District 4 when he retired January 31, 1989.
- Dr. Jack D. Price died February 2, 2018; he was Agricultural Chemist and Project Supervisor.

Warrick also reported that when he was working on updating the retiree database, he learned that Dr. William E. "Bill" Tedrick died September 27, 2017; he was Editor and Chief, Agricultural Communications and Research, Emeritus.

Warrick will work with the 4-H Center to order the name plates for all of these individuals and have them placed in correct order.

There are 117 Life Members as of April 26, 2019

i. Industry Liaison/Sponsorships – Greg Kaase reported on this since Monty Dozier could not be present. Monty will be overseeing this committee along with Joe Mask, Mac Young asked to step down from this committee as well. Monty and Joe are in the process of contacting sponsors for our summer meeting.

j. Website/Historian- Michelle Payne reported the website is up to date, but if everyone would please keep reviewing it so that we stay current.

k. Others: TESA booth at new employee orientation – Kaase reported that he and Payne were at new employee onboarding, and we had 6 new people sign up.

• At the winter board meeting we discussed purchasing a roll-up banner for advertising. Janet Hurley found three old stands at the Dallas Center that were

going to be tossed, she brought to Greg Kaase. Greg displayed the new banner to our meeting to show the group. Michelle also used the banner at the new employee meeting.

• The banner will be kept in the Ag Economics Extension group in College Station – Candace Foster will be in charge of helping TESA members check it out.

9. Other Old Business:

Career Ladder for Extension Program Specialists – follow up discussion. With the aid of TESA (Greg Kaase), Dr. Bob Whitson and Dr. Charles Allen (retired ADH Entomology) administration approved another level for Extension Program Specialists rather than being called "level 4" they will receive the rank of Senior Program Specialist. This change will go into effect on Sept. 1, 2019 as part of the new fiscal year.

10. New Business

- a. 2019 Annual Meeting Joe Mask reported by phone an update on the annual meeting. See attached Draft Agenda for full list of topics – on the topic of benefits update Julie Gould informed the group that Dana Dewveall retired on 4/30/19 and that Judy Kurtz will be taking her place. Joe will work with HR to see if we can have a benefit update live or pre-recorded. Logistics for meeting on the ship – group will have our own meeting room and we will have internet access while we are in the meeting room.
 - i. Action Item Dean will confirm projector, screen and laptop needs for meeting on ship

TESA will have special check-in for our members. Mask/McCorkle will coordinate with Landry & Kling. Joe said that they are looking at the sponsors to see about donating lanyards for our name badges

Communications with attendees – Janet will send out an email to all passengers in late May on the excursions, shipboard credits, parking, registration and other information.

ii. Dean will talk to L&K about their top ten excursion recommendations so we can encourage early enrollment for our members.

TESA L&K remaining deposit – McCorkle, Mask, and Kaase informed the group that the \$12,250 deposit we made is refundable (driven by the number of rooms sold and not sold) and to date we have only spent \$11,000, which means we have \$1,250, plus the refunded remaining room block. Roughly we have \$5,336 that McCorkle would like to be used by TESA members as a shipboard credit. Based on members attending, that would be approximately 60 members and their families that would receive \$100 shipboard credit (totaling approximately \$6,000).

iii. Sandra Pierce made a motion to accept this proposal and was second by Philip Shackleford. All were in favor.

Kaase and McCorkle will work with L&K to issue the on-board cruise credits and Janet will send out an email to those employees explaining the credit and what they could/should use it for. McCorkle made a request for use of a travel scholarship for Candace Foster who works in the Ag Economics department and supports TESA but is not a specialist who could apply for a travel scholarship. McCorkle is requesting that \$792.27 be awarded to Candace to support her travel to the annual meeting so she can continue to support us with registration and meeting coordination.

Michelle Payne made a motion and Joaquina Kankam made the second, all were in favor to award a \$796.27 scholarship to Candace Foster.

- b. **Sponsors attending conference cruise** Dean reported that Patti Beckham and Connie Lott have already signed up to attend the cruise. Janet reported that there was an email from Jackie Smith wondering if sponsors had been invited on the cruise, to which Janet replied and said yes, we did have 2 attendees.
- c. **2020 Annual Professional Development Meeting** Joe Mask reported that he spoke with management at La Torretta, Conroe about having the meeting there in July 20-22, 2020. The property has sold to new owners and Joe is working with the new management to ensure we can meet there in July 2020. During 2019 and early 2020 the hotel facility is going to go through a major remodel, we should be one of the first groups to be on site after the new grand opening. Joe said that he should have some sort of proposal/estimate from them soon. He'll keep the board posted.
- d. Chapter Directors Update DeDe Jones reported that she is still trying to recruit Chapter Directors from Districts 5, 7, and 11. She was able to recruit Mark Carroll as the Chapter Director for 4-H.
- e. Questions for Extension Administration
 Specialists are being asked by Agents and RPLs to support informational meetings in the region; however, the meetings are sometimes attended by a handful of people. Is there a way to combine these meetings so specialists don't have to travel as frequently?
 How do we address the Hutchinson Award what is Administration's views on this subject?
- f. Board meeting expenses make sure Greg has any receipts for this meeting.

Meeting adjourned at 3:46 PM for evening meal and PEAC meeting with leadership

Group came back together on May 1, 2019 at 8:15 am

General meeting with AgriLife Extension Leadership

ESP and TESA were the "hosts" for this meeting. Paul Winski, Harris County Extension Agent, and President for ESP opened the meeting with introductions for ESP. TCAA, TEA4H, TEAFCH, and TESA were all introduced. Dean McCorkle introduced Parr Rosson.

Parr Rosson welcomed the group with Happy May 1st or May Day! Dr. Rosson thanked Mark Carroll and his team for hosting us.

Dr. Rosson gave the group an overview of the 2019 Legislative session. <u>Exceptional Items</u> the two for Extension were in the House Bill but not the Senate Bill, the Research item was in both House and Senate, but not at the same rate, while the final item from Health Science Center did not make either House or Senate. The House and Senate Budget Conference Committee is meeting where the details of the Exceptional Items will be worked out.

Something else he wanted to advise the group about was the possible transfer of the Texas Division of Emergency Management (TDEM) to the Texas A&M University System. This movement will not impact the actions of the Agency (TDEM) as they will still be responsible for all aspects of emergency management. AgriLife Extension will work as part of TDEM when deployment or education is needed by our staff as emergencies happen.

For members in our group here is the actual wording from HB 2794. (note from Janet - Texas Legislative Budget Board made this recommendation found that in my research)

HB 2794 Under the provisions of the bill, the Texas Division of Emergency Management (TDEM) would be transferred from the Department of Public Safety of the State of Texas (DPS) to the Texas A&M University System as an agency of the Texas A&M University System. The chief of TDEM would be appointed by the Governor. Employees of TDEM would become an employee of TDEM under the Texas A&M University System, and eligible to transfer from the Employees Retirement System of Texas to the Teacher Retirement System of Texas. Under the provisions of the bill, DPS and the Texas A&M University System must enter into a memorandum of understanding no later than October 1, 2019 to transfer of all powers, duties, obligations, rights, contracts, leases, records, real or personal property, and unspent and unobligated appropriations and other funds relating to TDEM to Texas A&M System on January 1, 2020. According to the Texas A&M University System, the state appropriations would transfer with TDEM, however the federal disaster funding would remain a separate appropriation within DPS's bill pattern. According to information provided by DPS, any administrative costs associated with the transfer can be absorbed using existing funds.

Dr. Rosson then brought up several items from the previous evenings PEAC meeting.

D2L - the online learning platform is close to rolling out. There were a few final technical issues that needed be ironed out before the launch. The goal is to launch by mid-May. One of the goals of this team is converting all the online courses in various platforms to the new media. The online platform is a way for Extension to springboard some of our fee-based programming.

As for fee-based programming - leadership has been meeting with Agents to discuss the best way to utilize fee type programming versus no-fee programming. Fee-based programming is the way we can sustain our programs with Federal, State and County budgets decreasing to meet the needs of other trends in budgeting. Fee-based programming gives us flexibility and for some of the programs we offer especially in urban areas the public can pay. These nominal fees that come in do go back into the budget to help when there is a budget shortfall or when need to find funds for a cost of living increase. These funds allow us to be nimble when the economy is uncertain. Texas A&M AgriLife Extension Service Fee-Based Programming Agency Guidelines https://agrilifeas.tamu.edu/documents/extension-fee-based-program-guidelines.pdf/

eXtension - Dr. Rosson had a 2-hour phone call with the leaders of eXtension to determine what our money is supporting. AgriLife Extension has been a longtime supporter at the highest level, currently that is \$60,000; however, a lot of AgriLife employees are asking what is this group doing for us/TX?

Dr. Rosson ended by thanking everyone for their continued service and introduced Jeff Ripley

Dr. Jeff Ripley thanked everyone for being here. The 4-H center is a great place to network formally and informally. He also acknowledged that when we left in December, he did not follow up on having quarterly conference calls with the organization's leadership, he will work on this for next quarter. He also reminded the group if he fails to remind him again.

Dr. Ripley updated the group on the Extension Director search - the feedback on the three candidates has been strong. The process will be swift once they make a decision and accepted the goal is to have that person in place by Sept. 1, 2019 for the new fiscal year.

Update on the Junior Agent Program - this program started with 6 agents (1 per region) to work with a senior agent for one year and then move into their own county. This program has expanded from 6 to 12 to 24 and is making a difference already. This allows new hires a chance to learn from someone side by side before they have to make it on their own in a county that might be new to them.

Salary Compression is something AgriLife Administration is aware of; we continue to look at ways to make sure that we are competitive and retain employees. One thing they have noticed that once they did change the salary requirements, they have been receiving better applications we have gone from a 14% turnover to 7% which is a good thing

Following up on the topic of fee-based programming those dollars go into reserves to use when we might need a rainy-day fund for raises. Just think about what can be turned into a fee-based program.

One other area that we are still looking at is cost of living variances throughout the state. There are several indexes out there, but they are not all alike and they don't represent the full state. Working with Ag Eco to develop a model they can use so they can accurately factor in costs depending on location in the state.

One final reminder to the group - any calls received regarding hemp - it's still illegal to grow and sell in TX. Once the bill is passed, we will work fast on what everyone should know.

Dr. Courtney Dodd (Dr. Dodd was kind and sent her exact notes)

4-H Center:

- Appreciative of work done here for youth.
- We know from research that camps are rich mediums for high quality experiential learning and impact numerous life skills among campers.
- Thank you to each of you that bring youth to camp, promote camping opportunities to youth in your county.
- It's because of your business that the 4-H Center continues to thrive, and your business helps us continue to make improvements to the 4-H Center (new mattresses coming soon in dorms).
- We look forward to having everyone back at the 4-H Center for the Summit, November 12-14, 2019.

Programmatic Highlights:

- Rural Student Success Initiative (RSSI)
 - Program in 11 counties that focuses on helping rural youth navigate access to college through education, resources, and support.
 - The goal is then to follow the youth and track their completion of post-secondary education which will start this next year.
 - Preliminary plans are underway as Dr. Maria Luna-Torres and the project team look at expanding the project to additional counties with a strong potential for additional funding.
- 4-H Champion Schools
 - Following the model in Denton County, this past year we had about 7 counties step out and be part of a cohort to establish 4-H clubs at schools. Some are conducted during the

school day while others are conducted in an afterschool setting. Either way, each of these counties has increased club enrollment due to their efforts.

- As we look to the next 4-H year, we are looking for more agents that want to try to establish a 4-H champion school, so you'll likely be hearing more about that at your 4-H program planning meeting.
- As we think about integrating 4-H clubs into schools, the goal is not to phase out community clubs but to reach more youth. Take the program to the youth! As a friend of mine that grew up in a state with school-based 4-H shared recently 4-H found him and if it weren't for his school, that would have never happened.

Texas 4-H Roundup:

- Roundup registration opened today. We have a new opportunity this year, LEAD Academy that I hope you will share and encourage youth to participate.
- We will be taking safety and security very seriously at Roundup this year. It's important that we do not assume "nothing will ever happen to us." Just like last year, there will be an increased police presence as well as additional ushers to ensure only registered roundup participants are entering Reed arena. This means that name tags will be required for everyone.

Contests:

As you all know, contests are a big part of what we do in 4-H. And, contests play a key role in
positive youth development. With that said, we are continually evaluating the contests we have and
ensuring they adequately support the projects we offer. We also continue to look at contest
structure as well as participation rates to determine if a contest is qualifying or invitational, as that
also has implications at the county and district levels. More to come on this as we get closer to the
2019-2020 4-H year and release all contest information in July.

4-H Unit Updates: all to go out in email this afternoon, 5/1/19.

- District 4-H Specialists:
 - As you all know, a significant role of District 4-H specialists has been managing and coordinating events. With feedback from many agents, as well as 4-H Specialists, DEAs, CEDs and RPLs, we are moving forward in making some revisions to the role of the District 4-H Specialist.
 - 12 4-H Specialist positions will be maintained at the district level. However, a shift in programmatic focus will occur.
 - District 6 has been filled Amber Carroll starts June 1st.
 - District 5 interviews are scheduled for May 22nd.
 - Working on scheduling interviews for District 3.
 - District 1 and 4 will be up next but we are still accepting applications.
 - Volunteer Development Specialist:
 - We will be announcing very soon a Volunteer Development Specialist.
 - This position will be responsible for all 4-H Volunteer Development efforts as well as lead volunteerism efforts for the agency.
- 4-H Foundation:
 - David White starts as the new Executive Director of the 4-H Foundation on Monday, May 6th.

Dr. Angela Burkham

Worked with Ag communications to develop a new logo that reflect family and community health. We have also been working with our team looking at past evaluations and how we aggregate that data for health and wellness indicators. We are also looking at nutrition and physical activity to see how we can assess that information as it relates to our current programming.

Mental Health Initiatives – this will be a series of trainings and sessions to help Agents and Texans understand mental health and help bring awareness to everyone and reduce the stigma of mental health. This will include a mental health first aid kit which will cover preventaion and education. This program is funded by a Dell Foundation Grant. Fourteen mindfulness series sessions will be given over the next few months.

Todd Swift

- We are working with organizational development to rollover 4-H plans in TexasData
- We are encouraging Agents to build a good in-depth program rather than a lot of outreach activities better way to show impact
- Units can and should invite RPLs to meeting with Specialists to work on support for county programs
- Auxin training AgriLife Extension will offer these trainings at a fee. We are aware that vendors are offering the training for free.
- Reviewing current onboarding modules for 4-H looking at more effective ways to help with training for volunteers

The general meeting ended - TESA was the 4th group to visit with leadership.

Secretary Janet Hurley left after general session to return to District 4 office for a meeting. See attached PDF for the email announcement that was made after our meeting in Dallas.

Leadership met with TESA Board at 11:30 AM on May 1, 2019

Questions for Extension Administration

Q. Specialists are being asked by Agents and RPLs to support informational meetings in the region; however, the meetings are sometimes attended by a handful of people. Is there a way to combine these meetings so specialists don't have to travel as frequently?

A. We understand that this can be frustrating; however, these smaller meetings may work for that agent at that time.

Q. Dean described the Hutchison award, past winners, and that we did not present the award to anyone from 2007 to 2017. We got back on track last year (2018) and presented the award (to James Deatherage). In an effort to re-energize this award, TESA would like to work closely with extension administration moving forward to identify potential nominees each year.

A. Everyone agreed with this and they look forward to working with the TESA board on this in the future.

Below is what the banner looks like – we will have more to share as it begins to make it rounds. Remember to like our group on Facebook <u>https://www.facebook.com/TexasExtensionSpecialistsAssociation</u>



Т	reasurer and Membership Report:	4/29/2019				Treasurer: G	ireg K
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Account Balances - As of:	4/29/2019		1 1	I	I		
	Account	Balance	Maturity	Rate			
	TESA-I4 Certificate of Deposit	\$ 3,729.94	8/17/2019	0.55%			
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	TESA-I4.1 Certificate of Deposit	\$ 3,719.45	2/19/2020	1.49%			
	TESA-I4.2 Certificate of Deposit	\$ 3,710.88	2/18/2020	2.08%			
	TESA-S1 Savings	\$ 726.52		0.05%			
	TESA-S8 Checking	\$ 8,102.83		0.05%			
	TEEFI Account #2500 (thru 4/29/2019)	\$ 5,755.50	Account used to	o collect credit	card payments (5% fee)	
	Total	\$ 25,745.12					
Income/Expens	e by Category -2014 through	4/29/2019					
						2019	Ар
INCOME	2014	2015	2016	2017	2019		
INCOME	2014	2015		2017	2018	Year to Date	
01 - Ag Conf Social Registration	\$0.00	\$110.00	-	\$0.00	\$0.00	\$0.00	
02 - Annual Meeting Registration 03 - Membership Dues	\$2,631.25 \$1,065.00	\$3,020.50 \$1,145.00		\$3,035.00 \$980.00	\$2,835.00 \$960.00	\$850.00	
•			-	-		\$240.00	
04 - Sponsor Donations 05 - Interest	\$13,150.00 \$33.08	\$11,400.00 \$31.68		\$11,950.00 \$30.58	\$11,350.00 \$57.03	\$0.00	
	\$16,879.33	\$15,707.18	-	\$15,995.58	\$15,202.03	\$1,119.61	
	\$10,075.55	\$15,707.10	\$ \$14,041.25	313,333.38	\$15,202.05	\$1,119.01	<u> </u>
EXPENSES			<u> </u>	<u> </u>	<u> </u>	éo oo	
Uncategorized (refund)	\$0.00			\$0.00	\$0.00	\$0.00	
01 - Ag Conf Social	\$0.00	\$545.17	-	\$0.00	\$0.00	\$0.00	
02 - Annual Meeting Costs Annual Meeting Cost - 2019 Cruise Dep	\$9,042.50	\$10,139.50	\$6,133.62	\$9,463.98	\$9,515.44	\$0.00	
03 - Board Expense	\$3,450.64	\$2,614.85	\$1,742.68	\$2,850.06	\$12,250.00 \$2,042.90	\$0.00 \$0.00	
04 - Chapter Meeting	\$3,430.04	\$2,014.85) J1,742.08	\$2,830.00	\$49.60	\$0.00	
05 - Professional Development	-\$1,437.00	\$1,495.00	\$0.00	\$2,500.00	\$0.00	\$0.00	
05a - Prof. Dev. Meeting/Travel Grant	Ŷ1,107.00	, 199.00	ç0.00	<i>\$2,500.00</i>	\$889.86	\$0.00	-
06 - Awards - Recognitions	\$182.11	\$277.38	\$233.75	\$275.00	\$821.60	\$0.00	
07 - Scholarships	\$0.00	\$1,000.00		1,000.00	\$0.00	\$0.00	
08 - Support	\$447.68	\$905.43		\$0.00	\$0.00	\$0.00	
TOTAL EXPENSES	\$11,685.93	\$16,977.33	-	\$16,089.04	\$25,569.40	\$0.00	
OVERALL TOTAL	\$5,193.40	-\$1,270.15	\$4,719.45	-\$93.46	-\$10,367.37	\$1,119.61	
Mem	bership Totals -2014 through	4/29/2019					
	2014	2015	2016	2017	2018	2019	
Paid Members	55	55		43	45	12	
Complimentary First Year Members		10		8	10	6	
Paid + Complimentary	65	65		51	55	18	
Lifetime Members	126	125	123	122	119	117	
Total	191	190) 197	173	174	135	

Kaase	
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Budget	
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TESA Summer Draft Conference Agenda

July 22, 2019				
11:30 AM – Noon	Embarkation Begins Pier #25			
4:00 PM	Ship Departs Galveston – All aboard			
4:30 – 5:30 PM	Welcome reception for TESA members – Spotlight Lounge			
5:30 PM	Dinner – TESA members will have early dinner seating			
July 23, 2019				
8:30 AM – 10:00 AM	TESA Board Meeting			
10:00 – 10:15 AM	Break			
10:15 – Noon	Administrative Updates – Dr. Monty Dozier			
	V G Young Institute Updates – Dr. Peter McGill			
Noon – 5:00 PM	On your own – time for subcommittees to meet			
5:30 PM	Memorial Dinner – seated dinner and memorial under the stars TBA			
	July 25, 2019			
7:00 AM – 8:00 AM	Past Presidents Breakfast – TBA			
8:15 AM – 9:45 AM	Kids, Cows & More – Sandra Pierce			
	What to say when the press shows up – Kay Ledbetter Benefits Update via Zoom			
9:45 AM – 10:00 AM	Break			
5. 1 5 AM 10.00 AM	TESA Business Meeting			
10:00 AM – Noon	Installation of new officers			
July 26, 2019				

7:30 AM – 8:30 AM

Disembarkation begins