

TESA Summer Board Meeting, July 11, 2016, 1:58 PM

La Torretta Lake Resort, Lake Conroe

Attending: DeDe Jones, Dennis Coker, Mac Young, Billy Warrick, John Bremer, Emmy Kiphen, Melinda Garcia, Steven Klose, Dean McCorkle, Angela McCorkle, Monty Dozier, and Janet Hurley

D. Jones called the meeting to order and asked members of the group to introduce themselves and if there are any additions to the agenda.

Jones appointed S. Klose as parliamentarian.

Minutes from Previous Meeting were emailed out to the group, will be sending out Administration updates with summer board meeting notes. May Board meeting notes were also made to members in print form at the summer business meeting as well.

Website/Correspondence – Kiphen reported there was no new correspondence and website is up to date.

Financial Report – D. McCorkle distributed the treasurer's report. We have a balance of \$30,923.42 which comes from three certificates of deposit, one of which matured this year. TESA's main checking has \$11,317.71 and Savings is \$4,721.05. Review of the income and expenses was presented by D. McCorkle Income: \$170 Ag Conf. Social Registration, \$1,360 annual meeting registration, \$780 from Membership Dues, and interest \$15.13. Expenses to date have been \$667.75 for Ag Conf. Social, \$867.10 Board meeting expenses, and awards/recognition \$233.75.

4-H Foundation – Joe Mask could not attend this meeting, but sent a report to DeDe Jones that there was nothing to report since May.

Standing Committee Reports

- a. **Membership:** D. McCorkle reported that there are 33 paid members so far, plus 26 new members. New membership is up. S. Klose reported that it has helped that TESA sponsored lunch for new employees at the Specialist Academy
- b. **Audit:** Klose explained for those who were new to the meeting about the discussion we had in May about changing the audit time to coincide with the appointment of new officers. We will implement those procedures this coming year.
- c. **Nominating** – Jones announced the list of elected officers for 2016/2017.
 - a. President – Steven Klose
 - b. President Elect – Monty Dozier
 - c. Secretary – Janet Hurley
 - d. Treasurer – Dean McCorkle
 - e. Historian – Dawn Burton
 - f. Past President – DeDe Jones
- d. **Awards** – Jones
 - a. The Awards committee purchased plaques and made arrangements for the following individuals to receive their awards:
 - i. Linda Francis (Staff support for Soils & Crops) – will be presented at a Departmental faculty – staff meeting by D. Coker
 - ii. Flora Williams (FCS) – will be presented at the Lubbock FCS Conference

- iii. Cynthia Pierfax (4-H) – will be presented by Dawn Burton at Prairie View
- e. **Scholarship** - Coker reported on the scholarship winners, had good candidates to choose from. There were two exceptional applicants who received \$500 each, Lane Outlaw & Madison McCorkle
- f. **Professional Development** – A. McCorkle reported that we did not have any qualifying members apply for the award, so therefore we will hold the money for next year. Will look at better ways to encourage members to apply for this award. Klose and McCorkle will follow up with Rebekka Dudensing about her project and getting us a report. Rebekka was awarded in 2013/2014 for Community Economic Development.
- g. **Promotion Task Force** – Jones stated for new members the history of TESA working with administration on developing upgrades to career ladder items. Extension leadership would like to make adjustments for Specialists (Professorial Track). However, in each department some of those Specialist positions are more than an Extension appointment. When Leadership decides to work on this issue, we have members who are willing to serve on this task force to offer input in how to make the Specialist promotion track more cohesive to their current duties.
- h. **Retirees** – Warrick reported we have two new retirees, Lori Colvin and Carol Rice and no deaths since our May meeting.
- i. **Industry Liaison** – Smith reported that we are on target for annual sponsorship support. He will send out a spreadsheet after the annual conference with sponsor names and levels.

Unfinished Business

- a. **2016 Annual meeting** – Klose handed out the conference programs that Candace Foster helped to create (thank you Candace). He also mentioned that rather than having an offsite family event, the Montgomery County Master Gardener group will be coming to us on Tuesday afternoon. The activity is designed for family members, especially kids to participate. Both evening meals will be held on property and everyone is invited.
- b. **Administrative guidelines:** Klose brought up that since we want to change the audit time to coincide with changing of officers that we need to review all our administrative guidelines and discuss these changes at the winter board meeting.
 - a. This is the current link to the bylaws and administrative guidelines – past and present officers please look over job duties to see what needs to be added or subtracted.
http://tesa.tamu.edu/files/2014/08/TESA_ConstitutionBylawsApprovedJuly2013.pdf
- c. **Online Payment systems** – D. McCorkle and Jones discussed that we will be looking into the option of having the ability to take credit card payments for dues in hopes of making it easier for members. Goal would be online in 2017
- d. **Mentoring program/connecting with retirees/past president duties** – D. Jones discussed these topics together in that she hopes as her new role as past president she hopes to work on developing a mentoring program, connect with the retirees to see about their interest in being mentors and being more active in the group, plus working on a newsletter that helps educate and unite the TESA members. DeDe also will work with Travis Miller's office to obtain a copy of the Specialist Bluebook that Agents receive for program planning, so we can share amongst our group so we can keep up with new hires. Jones also wanted to recognize Michelle Paine for help with the new Specialist onboarding and keeping TESA in their minds.

New Business

- a. **2017 Annual Meeting** – Klose stated that the annual meeting will be at the Drury Plaza Hotel Riverwalk on July 24-26, 2017. Estimated rate is \$120 per night, which is comparable to the current state rate. We will not know 2017 rates until fall 2016. The only thing Klose was unable

to secure was the parking which is \$21 per car. For more information about the hotel location you can check out this website <https://www.druryhotels.com/locations/san-antonio-tx/Drury-Plaza-Hotel-San-Antonio-Riverwalk>

- a. Hotel offers a full breakfast and manager's happy hour in the evening.
- b. Hotel will charge \$10 per extra person in the room – so TESA will help pay for that extra charge for members, as most members can get reimbursed for the parking charge.
- b. **Recognition/Remembrance** Warwick reported under old business
- c. **Life Members** Warwick reported under old business
- d. **Additional items** – topics brought up for the 2017 meeting
 - IRB – what is it, how does it pertain to my work and how to apply
 - What is a survey, how to administer and report on it – M. Paine
 - Wills & Trusts – Tiffany

Motion to adjourn made by J. Hurley and seconded by M. Dozier - all were in favor and the meeting was over at 2:55 PM

Executive Board Note to all members – we want to hear from you about your concerns, comments, how to be more involved feel free to email or call any of us.

Name	Extension Title	Phone	Email
Steven Klose	Professor and Extension Economist	979.458.1807	sklose@tamu.edu
Monty Dozier	Regional Program Leader - ANR & 4-H	979 845-6800	Monty.Dozier@ag.tamu.edu
Dean McCorkle	Economic Accountability Program Specialist III	979.845.1861	d-mccorkle@tamu.edu
Janet Hurley	Extension Program Specialist III – School IPM	972-952-9213	ja-hurley@tamu.edu
Dawn Burton	Health Coordinator PV A&M Extension	713-797-7032	Dawn.Burton@ag.tamu.edu
DeDe Jones	Extension Risk Management Specialist III	806- 677-5667	DLJones@ag.tamu.edu
